

## Conclusion report from the 1<sup>st</sup> meeting in the HPH Steering Group May the 18<sup>th</sup> 2005, Dublin

### Participants

Hanne Tonnesen, WHO CC Copenhagen. Task Force Reimbursement and HP. New HPH Secretariat  
Jürgen Pelikan, WHO CC, Vienna  
Mila Carcia-Barbero, WHO Regional Office for Europe  
Oliver Gröne, WHO Regional Office for Europe  
Ann O'Riordan, Coordinator, Ireland. (Local organizer HPH Conference 2005)  
Irena Misevicienne, Coordinator, Lithuan. (Local organizer HPH Conference, 2006)  
Yannis Tountas, Coordinator, Greece  
Margereta Kristensen, Coordinator, Sweeden  
Carlo Favaretti, Coordinator, Italy  
Zora Bruchova, Coordinator, Slovakia  
Antonio Chiarenza, Task Force Migrant-friendly Hospitals  
Hartmut Berger Task Force on HP Psychiatric Services  
Fabrizio Simonelli, Task Force HP for Children and Adolescents

The meeting took place in a fruitful atmosphere. The Steering Group decided, that the meeting report should consist of decisions and conclusions, exclusively.

Ann O'Riordan was elected as Chair of the Steering Group for the next year, and thereby being responsible for follow-up decisions and deadlines, while ensuring that communication and transparency is maintained with wider network members. All members of the Steering Group are responsible for driving the process and delivering within deadlines.

In the coming year the Steering Group will focus upon the future of the HPH Network, including: Scope and Title, Objectives (international), Activities, Structure and Annual Working Plan. Therefore, it is necessary to take the following steps:

### Activity Plan

1. What is needed for communication in HPH? Communication strategy  
**(Hanne Tonnesen; Deadline: Mid June)**
2. Initial Describe scope and purpose for the Network with possible title change  
**(Yannis Tountas; Deadline: End of June)**. Afterwards, inspiration and comments from all in the Steering Group; Final deadline: End of September
3. Inspiration paper for objectives and criteria for membership, based upon descriptions in the previous national coordinator reports **(Oliver Gröne; Deadline: End of June)**
4. Inspiration paper for criteria for different membership levels **(Carlo Favaretti; Deadline: End of July)**. Afterwards, inspiration and comments from all in the Steering Group; Final deadline: End of September

5. Describe the role of the different partners, i.e. the power structure (Jürgen Pelikan drafts the document; **Deadline End of August**. Afterwards, inspiration and comments from all in the Steering Group; Final deadline: End of September)
6. Gather examples from other sources on the legally status / constitution / association for the HPH Network (**Oliver Gröne; Deadline: End of September**)
7. Describe evaluation and learning issues (**Margareta Kristensen, Deadline: End of September**)
8. Describe what is needed to perform research in HPH? (**Hanne Tonnesen; Deadline: End of September**)

Afterwards, inspiration and comments from all in the Steering Group on documents from 6,7,8; Final deadline: End of October (or before if the next meeting takes place Oct 24<sup>th</sup>)

All documents should be adjusted / updated in the final edition by the authors no later than the end of October for the next meeting taking place in WHO CC – Secretariat in Copenhagen.

### **Time Table**

**End of June:** The first 3 documents are received in the Secretariat, and putted on a separate discussion forum, open for the SG members, exclusively, at the new homepage. (In case of homepage delay, the documents will be distributed by mail).

July the 1<sup>st</sup> to August the 15<sup>th</sup>: Secretariat closed

**End of July:** Document number 4 is received in the Secretariat, and after mid August the document is open for SG comments at the homepage

**End of Aug:** Document number 5 is received in the Secretariat and open for SG comments at the homepage

**End of Sep:** Documents number 6, 7, 8 is received in the Secretariat and open for SG comments at the homepage

**End of Oct:** The individual author is responsible for having revised his/her document according the comments and discussion taken place on the homepage (or in other ways).

### **Next Steering Group Meeting in Copenhagen**

Possible dates suggested – October 24<sup>th</sup>, November 1<sup>st</sup>, 3rd, 4th or 21<sup>st</sup>. Circular email outlining possible dates to be Steering Group for agreement, (**Deadline: End of June**).

The Steering Group decided to leave the standard assessment, legacy, and criteria for the Steering Group and election procedures for the next meeting which will also give further consideration to the network's communication/research/learning and development needs.

The Steering Group decided to have no substitutes in case of being prevented from attending the Meetings (except for very important cases and where the deputy has been briefed and is in a position to actively contribute to the meeting).

June the 6<sup>th</sup> 2005  
Hanne Tonnesen (Rapportour)