



Meeting Summary

Participants

Louis Coté (LC), Chair and Coordinator, Montreal Canada

Shu-Ti Chiou (STC), Vice Chair and Coordinator, Taiwan

Virpi Honkala (VH), Coordinator, Finland

Hanne Tønnesen (HT), WHO CC Copenhagen

Excused

Sally Fawkes (SF), Coordinator, Victoria Australia

Simone Tasso (ST), Coordinator, Veneto Italy

Matt Masiello (MM), Coordinator, Pennsylvania USA

Maria Ruseva (MR), WHO Regional Office for Europe

Jürgen Pelikan (JP), WHO CC Vienna

Guest speaker

Christina Dietscher (CD), WHO CC Vienna

Secretariat

Jeff Svane (JS), Technical Officer (Rapporteur)

Welcome and introduction to the agenda

The participants were welcomed by LC, who also presented the topics included in the agenda.

According to the previous wishes from the GB, the timeframe had been extended to one and a half hours.

HT noted that in JP's absence, CD had been invited as a guest speaker for the topic of the International

HPH Conference 2014. For that reason, she suggested that agenda item 4 was moved up as item 1. The

GB approved the revised agenda with no comments or alterations.

HPH Conference 2014

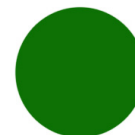
CD informed the GB that concerning the HPH conference 2014, there are two potential hosts: Israel and Italy-Veneto. Both are currently exploring options to hold the conference in their respective country / region, and we will inform the GB as soon as we know more.

As for the 2015 Conference, networks that could be of very preliminary special interest in inviting to host include Norway, Czech Republic, Slovenia or Estonia. It was decided to put forward and open call to all Networks at the GA in Taipei.

Virtual Meeting Software

As this was the first GB meeting using WebEx software, JS informed briefly about the background. It was noted that the slight delay with buying the solution was caused by the change in provider from GoToMeeting to WebEx. The problem with GoToMeeting was that the mobile devices apps worked very poorly, that toll and toll-free services were unsuitable to international settings, and that it was not so intuitive for front-end users. That meant going back to stage 1 and picking another provider. The Secretariat looked into Skype Premium and others, but finally decided to go with WebEx. The reason was that the price was competitive, the international toll and toll-free services were competitive (something which might come in handy in future if such functions are deemed necessary), the mobile apps work well and the interface for front-end users is clean and simple.

JS also gave a quick tour of the functionalities of WebEx (which had also been presented during the optional test meeting previously). The GB noted that WebEx seems to be a very good solution.



HT then suggested that a toll plan was purchased, so dial in from phones will be possible. LC also commented that with this we would, all in all, have a thorough and useful communication tool for TFs and WGs to make use of too (with the service added to the website, so they can require a meeting, with Secretariat acting as operator/facilitator). The GB approved purchase of a toll plan and WG/TF usage.

GB Portfolios

Concerning the GB Portfolios, LC briefly introduced the topic and reiterated previous GB decisions. Previously, the Portfolio for Growth & Member Care had been assigned to Sally Fawkes, and the Portfolio for Partnerships & Affiliated Memberships to Louis Coté. For the remaining two Portfolios the GB then decided that Virpi Honkala would be in charge of Qualitative Growth, and that Shu Ti Chiou would be in charge of Visibility & Publication.

Preliminary Balance for the Fiscal year 2011

HT presented the preliminary balance (see figure). HT explained that there were some obstacles related to fee payment in that many payments are still missing. However, by comparison, the picture was similar in 2010 (see figure below) and in the end many payments did come in - even if very late. On that note the Secretariat is now hoping for a similar outcome for 2011, and hopefully payments will eventually be made, if albeit, at a late time. The GB stressed that it is important that payments are made promptly by those that still are pending, and they encouraged all Networks to rectify such situations immediately. The GB approved the preliminary balance.

Further, it was discussed that some countries really have problems, which is a fact that needs to be dealt with as appropriate. It was also noted that some measures should be employed so as to avoid obstacles relating to fee payments from adversely effecting the International Network and its image, and also in order to avoid such small matters having a negative effect on the general perception of HPH (especially with new networks and official collaborators). This was agreed by the GB.

As for the specific situation of

Very Preliminary Balance for the Fiscal Year 2011 as per 15 January 2012



	Preliminary balance	Expected balance#)	Budget
Income Total	178,662	213,662	208,875
Membership Fees <small>*(Except pending fees 71,700 for 2011)</small>	140,637*	175,637	170,850
IT Maintenance CHC	3,177	3,177	3,177
Office Facilities & f.o.	34,848	34,848	34,848
Cost, total	206,469	206,469	208,241
Staff (sec. t.o., dir)	130,115	130,115	125,114
GA, GB, Workshop			13,976
Meetings and travels	17,588	17,588	6,352
IT <small>(15,451+3,177 IT CHC)</small>	18,628	18,628	15,246
Office Facilities & f.o.	34,848	34,848	34,848
Miscellaneous	5,290	5,290	12,705
		Expected surplus 7,193	

#)Includes the fees (35,000) from members normally paying (late, however)

Very Preliminary Balance for the Fiscal Year 2010

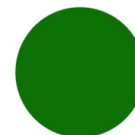


	Balance	Budget
Income Total	172,885	197,918
Membership Fees <small>(Except pending fees 52,150 for 2010)</small>	138,317	*163,350
IT Maintenance CHC	2,888	2,888
Office Facilities & f.o.	31,680	31,680
Cost, total	188,585	189,310
Staff (sec. t.o., dir)	116,390	113,740
GA, GB, Workshop		12,705
Meetings and travels	16,289	5,775
IT <small>(13,860 + extra 2,769 IT development granted but not used in 2009)</small>	15,235	*)13,860
Office Facilities & f.o.	31,680	31,680
Miscellaneous	8,991	11,550

HPH GB meeting

WebEx, Friday February 3, 2012 (1,5 hr)

Danish time 12.30 – 14.00



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pending fees from Greece, it was explained that they have now paid for 2007 – but no more. LC commented that the Greek Network have also paid to translate the Healthy Workplace Guide. The most pressing question is how to handle the situation of non-payment of Greece in relation to the upcoming GA. It was decided to include this issue at the next GB meeting.

AOB

On other notes, the Secretariat took the opportunity to mention some of the most recent developments such as the finalization of HPH Entry and Exit Forms, which had now been sent out for implementation by N/R Networks. Also, the HPH Awards were finalized and entries were coming in. The HPH Twinning had also been implemented online, and is now ready for usage. Finally, the Global HPH Strategy 2011 – 2012 had been distributed to all. The GB welcomed these developments.

LC informed the GB of the Montreal Conference, in which Jürgen Pelican was also a speaker. The GB congratulated the Montreal Network on this achievement.

A short discussion also took place about the developments many countries in Europe, Asia and Americas. In Asia, HT informed of the great advocacy work of the Secretariat to these countries (and to WHO SEARO), of the upcoming WHO HPH Winter School in Thailand and the first National HPH Conference in Indonesia. In Europe, HT noted the developments in Poland and in the SEE countries. As for the developments in South America, LC suggested to utilize Spanish/Portuguese speaking networks and members as close collaborators in future advances – especially since they all have many connections and collaborators in South- and Middle America in relation to other matters.

Finally, HT commented upon the progress of the LoI for Affiliated members, which is envisaged to be finalised before Taiwan. She also made brief mention of developments with WHO Europe, where collaborations are ongoing with regards to core documents such as “Strengthening PHC” (for which HT is no on the special Advisory Board) and “Health 2020”. Where relevant, HPH will deliver cases and focus on international collaboration.